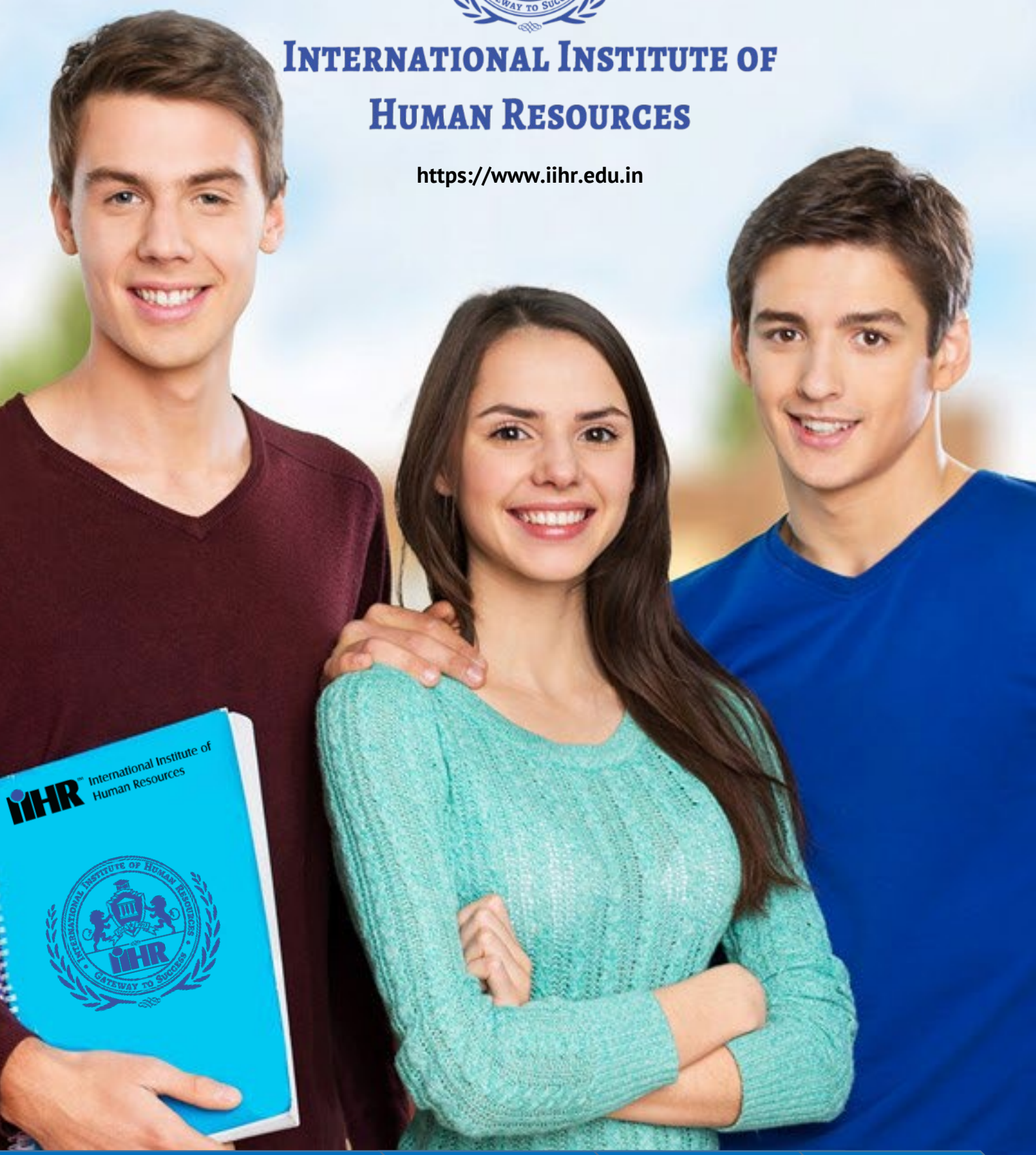
International Institute of Human Resources

https://www.iihr.edu.in



Become an Internationally Certified Human Resources Professional...

IIHR™ International Institute of Human Resources

Established in 2012, with 10+ years of excellence in Human Resources Training Programs, International Institute of Human Resources (IIHR) is become India's No. 1 and most prestigious Certification Institute for Human Resource Management. IIHR is an Internationally Accredited Conformity Assessment body for certification of persons under ISO/IEC 17024:2012 Accreditation, Accredited by The Accreditors LLC, USA and Accredited under ISO 29990:2010 from UK and also an ISO 9001:2015 Certified institution for offering Human Resource Certifications for the HR Professionals across the world.

IIHR are also affiliated with National Council for Technology and Training (NACTET) and Centre for Skill Development & Vocational Training (CSVT) for offering the Human Resource Skill Development and Job Oriented programs.

Certification

Our Human Resource Certification is a career-long commitment that demonstrates dedication, credibility and a mastery of the principles of human resources to your employers, clients, staff members and professional peers around the globe. Our Human Resource Certification attests to the investment you have made in your HR career and holds a recognized place in the profession.

Re-Certification

After passing an IIHR Internationally Accredited certification exam for the first time, you are required to renew your certification every three years by appearing for an online exam. You can also achieve recertification by completing professional development activities and demonstrating professional achievement to receive recertification credits.

This includes reporting qualified HR-related activities, such as seminars, online materials, webinars, books, online courses and conferences.

Accreditation & Digital Credentials By Accreditor

IIHR has been Accredited by Digital Credentials provider **The Accreditor LLC (USA)** and we have partnered with them to provide our certification holders with a digital badge of their HR Certifications. You can share your digital badge to popular online destinations, such as LinkedIn, Facebook, and Twitter.

It can also be embedded in a résumé, your personal website, or an email signature. Anyone who views your badge can select it to learn more about your skills and to verify its authenticity.

CHRG® CERTIFIED IIHR

CHRP® CERTIFIED IIHR

CHRM™ CERTIFIED IIHR

Certified Human Resources Generalist

CHRG®

LEVEL 1

Basic Level (Level 1) Certification Program affiliated by National Council for Technology and Training (NACTET) and Internationally Accredited by The Accreditors LLC, USA under ISO 17024:2012 Personnel Certification Body Accreditation. Any HR Aspirants with or without any experience can apply for CHRG® Certification Program. Certified Human Resource Generalist CHRG® Certification enables freshers or experienced professionals to obtain the requisite skills and competencies to obtain a Role as an HR Generalist in India.

Program Fee: 1 Month

₹25,000/-

With Placement Assistance

Eligibility Criteria

Any Bachelor's Degree / Master's Degree

Freshers / Passed Year 2023

Program Fee: 6 Months

₹2,00,000/-

With Placement Guarantee

Certified Human Resources Professional

CHRP®

LEVEL 2

Middle Level (Level 2) Certification Program affiliated by National Council for Technology and Training (NACTET) and Internationally Accredited by The Accreditors LLC, USA under ISO 17024:2012 Personnel Certification Body Accreditation. Certified Human Resource Professional CHRP® Certification enables freshers and experienced professionals to obtain the requisite skills and competencies to obtain a Role as an Senior HR Executives, Senior HR Generalist / HR Business Partner / HR Analyst / HR Operations in India as well across the globe with SMEs / MNCs

Program Fee: 2 Months

₹80,000/-

With Placement Assistance

Eligibility Criteria

Any Bachelor's Degree / Master's Degree

Passed Year Between 2015 to 2023

Program Fee: 6 Months

₹4,00,000/-

With Placement Gurantee

Certified Human Resources Manager

CHRM™

LEVEL 3

Senior Level (Level 3) Certification Program affiliated by National Council for Technology and Training (NACTET) and Internationally Accredited by The Accreditors LLC, USA under ISO 17024:2012 Personnel Certification Body Accreditation. Certified Human Resources Manager CHRM™ is useful for professionals with 10+ years of experience in any field. CHRM™ enables experienced professionals to obtain the requisite skills and competencies to obtain a Role as an Team Lead, Assistant HR Manager / HR Manager / Senior HR Manager roles in India as well across the globe with SMEs / MNCs

Program Fee: 2 Months

₹1,00,000/-

With Placement Assistance

Eligibility Criteria

Any Bachelor's Degree / Master's Degree

Passed Year Before 2015

Program Fee: 6 Months

₹5,00,000/-

With Placement Guarantee

Certification & Placement Process

2 Months Program

2 Months Training Online/Classroom

↓

Certification Examination

↓

Placement Assistance

6 Months Program

2 Months Classroom Training with Real Time Practicals

↓

2 Months Training Revision with On-Job-Training / Internship

↓

Certification Examination & Interview with Program Director

↓

Preparation of Resume & Scheduling Company Interviews

↓

100% Job Placement Guarantee with SME's / MNCs

↓

One Year Post Placement Support

Join 1000+ Students in

ALUMNI

Whats App Group

Education Loan Partner

Certified Human Resources Generalist

CHRG®

Modules Covered

Recruitment & Selection

- Corporate Recruitment Process
- Consultancy Recruitment Process
- Job Portals Training (Naukri & Monster)
- Recruitment Tracker & MIS Reports

Onboarding, Induction & Orientation

- Employee Pre-boarding & Onboarding Process
- Joining Formalities & Documentations
- Employee File Management
- Post Onboarding Formalities
- Power Point Induction Presentation
- Floor Induction & Procedure
- MIS Reports

Compensation & Benefits

- Time Sheet & Attendance Management
- Employee Leave Management
- Cost To Company Break-Up
- Payroll Statement in Excel & Software
- Pre & Post Payroll MIS Reports

Statutory Compliance's

- Employee Provident Fund (EPF)
- Employee State Insurance (ESI)
- Profession Tax (PT)
- Income Tax (IT)
- Labour Identification Number (LIN)
- Submission of Monthly / Annual Returns
- MIS Reports

HRIS / HRMS Management

- HRMS Implementation
- Employee Administration
- Time & Leave Management
- Employee Self Service

greytHR

Indian Labour Laws

- Shops & Commercial Establishment Act
- Minimum Wages Act
- Payment of Bonus Act
- Contract Labour Act
- Maternity Benefit Act
- Payment of Gratuity Act

Performance Management System

- Competency Mapping
- Management by Objectives (MBO)
- Appraisal Reviews & Reports

Training & Development

- Learning & Development
- Training Need Analysis
- Training Calendar Preparation
- MIS Reports

Exit Process / Full & Final Settlement

- Employee Off Boarding Process
- Knowledge Transfer Formalities
- Employee Exit Formalities
- Full & Final Settlement

Advanced MS Excel & MS Word

- Vlookup & Double VLookup
- Pivot Table & Chart
- Sort & Sub Total
- Data Validation
- Mail Merge for Letters & Payslips

Self Learning Modules Covered

SAP HCM End-User (Online Self Learning Access)

- SAP HCM Navigation
- E-Recruitment
- Personnel Administration
- Compensation & Benefits
- E-Learning Certificate

SAP

Oracle Fusion HCM (Online Self Learning Access)

- Core HR & HR Transactions
- Talent Management
- Performance Management
- Absence Management
- E-Learning Certificate

ORACLE FUSION APPLICATIONS HUMAN CAPITAL MANAGEMENT

Certified Human Resources Professional

CHRP®

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- Payment of Gratuity Act
- Superannuation
- Labour Welfare Fund

Performance Management System

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- Mediclaim Settlement Process
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HR Support Functions

- Employee Relations
- Employee Engagement Activities
- HR Audit
- HR Policies
- Balanced Score Card
- SWOT Analysis
- Employee Grievances

HRIS / HRMS Management

- HRMS Implementation
- Employee Administration
- Time & Leave Management
- Employee Self Service
- Payroll & Statutory Compliance's
- MIS Reports

HR Shared Services

- Employee Helpdesk
- Answer Source HRSS
- Ask HR Generalist Process
- HRSS Case Study

Softskills Developments

- Personality Development
- English Communication
- Email Drafting Etiquette
- Team Building Activities
- Presentation Skills
- Interview Preparations & Mock Interviews

Self Learning Modules Covered

HR Business Partner (HRBP) (Online Self Learning)

- HR Business Partner (Overview)
- What is HR Business Partner
- Ulrich – Human Resource Champions
- E-Learning Certificate

HR Analytics (People Analytics) (Online Self Learning)

- HR Analytics (Overview)
- Advanced Statistics
- Analytics in Talent Management
- Predictive Analytics
- E-Learning Certificate

HR Metrics & Dashboards (Online Self Learning)

- HR Dashboard Introduction
- Forms & Controls
- Process of Creating a Dashboard
- Creating Dashboard KPI
- E-Learning Certificate

UK Payroll Management (Online Self Learning)

- UK Payroll Overview
- The UK Payroll System
- Brightpay Payroll Software
- Paye & Tax & NI
- E-Learning Certificate

Lean Six Sigma Greenbelt (Online Self Learning)

- DMAIC Methodology
- Six Sigma Tools & Techniques
- The Impact of Six Sigma in HR
- Usage of Minitab Software
- E-Learning Certificate

SAP HCM End-User (Online Self Learning Access)

- SAP HCM Navigation
- E-Recruitment
- Personnel Administration
- Time Management
- Compensation & Benefits
- E-Learning Certificate

SAP Success Factors (Online Self Learning Access)

- Employee Central
- Onboarding Process
- Employee Database
- Employee Self Service and Workflows
- Position Management & Time Management
- E-Learning Certificate

Oracle Fusion HCM (Online Self Learning Access)

- Core HR & HR Transactions
- Payroll Module
- Talent Management
- Performance Management
- Succession Planning
- Absence Management
- E-Learning Certificate

Workday HCM (Online Self Learning Access)

- Human Capital Management
- Core HR
- Talent Management
- Performance Management
- Absence Management
- E-Learning Certificate

Certified Human Resources Manager

CHRM®

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HR Shared Services

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- Ask HR Generalist Process
- HRSS Case Study

POSH Act

- POSH Act
- Handling POSH Grievances
- Preventing & Redressing Complaints

Softskills Developments

- Personality Development
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- Six Sigma Tools & Techniques
- Usage of Minitab Software
- E-Learning Certificate

Lean Six Sigma Black Belt (Online Self Learning)

- Pre-Define and Define Phase
- Measure and Analyse Phase
- Improve and Control Phase
- E-Learning Certificate

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Congratulations

ALUMNI

Recent Batches Job Placements

Ananda Reddy Atla
Senior Payroll Specialist
BYJU'S

Subbaiah Naidu
HR Operations Advisor
Microsoft

Pramod Kumar M N
Associate Human Capital
pwc

Saurabh Nimbalkar
Talent Associate
TATA

Archana D
Senior HR Executive
Honeywell

Shanmugapriyan C
Senior HCM Consultant
Tech Mahindra

Sandhya M S
Assistant HR Operations
CISCO

Ranjith K S
HR Advisor
SAPIENS
Partnering for Success

Harshitha Manju
Senior Associate - Human Resources
DECCAN HERALD

Muskan Paudel
Senior Human Resources Generalist
Impelsys

Lopamudra Swain
Senior Executive - HR
TATA ELXSI

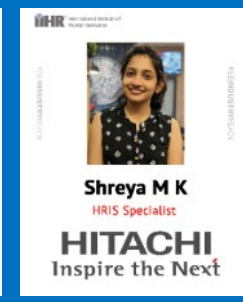
Prasad B
Asst. Manager - Talent Management
lets transport

Christabell Shikhu
HR Executive
Mercedes-Benz

Isha Shukla
HR Coordinator
AMERICAN EXPRESS

Anjana Adapa
Senior HR Operations Specialist
LinkedIn

Nikitha Menon
HR Analyst
SOCIETE GENERALE



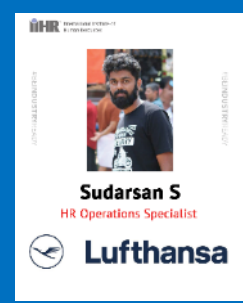
Shreya M K
HRIS Specialist
HITACHI
Inspire the Next

Spoorthi S
Team Lead - Onboarding
BYJU'S

Komathisha K R
HR Payroll Support Engineer
amazon

Madhuri Nandanan
HR Operations Consultant
accenture

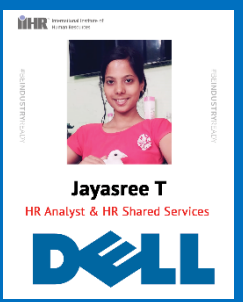
Souparnika P
HR Consultant
J.P.Morgan



Sudarsan S
HR Operations Specialist
Lufthansa

Swaleha Devadi
Team Lead - HR Operations
Commonwealth Bank

Dipa Mallik
Associate Manager HR
MyGate



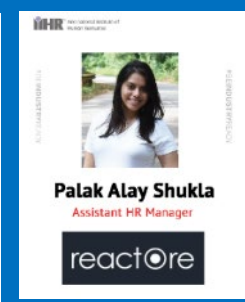
Jayasree T
HR Analyst & HR Shared Services
DELL

Suvarna Adki
HR Lead
ascendum
Rise Together

Lopamudra Swain
Senior Executive - HR
TATA ELXSI

Arun Kumar
HR Generalist
muthoot FINCORP

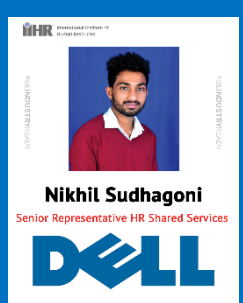
Prateek Chatterjee
Senior HR Executive
NEUTRINOS



Palak Alay Shukla
Assistant HR Manager
reactore

Krishna Sandy
HRBP Lead
Infosys

Sruthi P
HR Operations Specialist
Microsoft



Nikhil Sudhagoni
Senior Representative HR Shared Services
DELL

Merin Sara James
HR Operations Workday Specialist
Morgan Stanley

Kanyaka C K
Senior HR Generalist
ATKINS

Omjeet Behera
Senior Associate - Human Resources
THOUGHTFOCUS

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International Institute of Human Resources

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Corporate Off: No.259, Ground Floor, HSR Layout, Sector 1, Beside Agara Flyover, Bangalore – 560102, Karnataka

Tel: **080 4371 4550** | Mob: **+91 9986494980** | Email : **enquiry@iihr.edu.in** | Web: **https://www.iihr.edu.in**